

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

**October 20, 2005
MINUTES**

The one hundred fifty-sixth (156th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Geoffrey Kline called the meeting to order at 1:18 p.m. on Thursday, October 20, 2005.

TAC members attending the meeting were:

Neil Cullen - San Mateo County Engineer (Co-Chair)
Ray Davis – Belmont
Gene Gonzalo – Caltrans
Rick Mao – Colma
Meg Monroe - Burlingame
Parviz Mokhtari – San Carlos
Rubin Niño – Menlo Park
Van Ocampo - Pacifica
Ray Razavi - South San Francisco
Mo Sharma – Daly City
Mark Duino – San Mateo County
Jon Lynch – Redwood City
Fernando Bravo – East Palo Alto
Ray Towne – Foster City
George Bagdon – Burlingame
Duncan Jones – Atherton
Kenneth Folan – MTC

Others attending the meeting were:

Richard Napier, Walter Martone and Sandy Wong, C/CAG
Pat Dixon - San Mateo County Transportation Authority Citizens Advisory Committee
Brian Lee – San Mateo County Public Works
Christine Maley-Grubl – Peninsula Congestion Relief Alliance
Ron Popp – City of Millbrae
Erik Alm – Caltrans
Richard Cook – SamTRANS
Kent Dewell – Town of Woodside
Mike Garvey

1. Public comment on items not on the agenda.

Geoff Kline welcomed the two new TAC members appointed by C/CAG in September 2005. They are Duncan Jones of Atherton and Ray Towne of Foster City.

2. Issues from the last C/CAG and CMAQ meetings.

As shown on Agenda.

3. Approval of the Minutes from July 21, 2005.

Approved.

4. Response to comments from MTC on the Draft 2005 Congestion Management Program (CMP) and recommendation to adopt the Final 2005 CMP for San Mateo County.

Sandy Wong stated that the Draft 2005 CMP has been out for public review and comment with the closing date of September 15, 2005. Comments were received from the Metropolitan Transportation Commission (MTC). Revisions based on comments received have been incorporated into the Final 2005 CMP.

The Final 2005 CMP was accepted by the TAC and recommended for adoption. Members also suggested the possibility of making CD copies instead of paper copy to save printing cost. Also, when electronic copies are published, sequential page numbering should be added.

5. Review and approve criteria for implementation of the ramp metering program in San Mateo County and authorization for the C/CAG Executive Director to negotiate a MOU with Caltrans for the implementation of a ramp metering program, and authorization for the C/CAG Chairman to execute said MOU.

Sandy Wong presented the ramp metering program in terms of implementation phasing, schedule, and process. Phase 1 will be on US 101 from Santa Clara County Line to south of Route 92. Phase 2 will be on US 101 from north of Route 92 to San Francisco County Line. Phase 3 will be on I-280 from I-380 to San Francisco County Line. There will be a meter at every on-ramp. However, the metering rate will vary at each ramp. That is, the green versus red time will be tailored to the demand of each on-ramp. A Ramp Metering Technical Committee (RMTC) has been established with one staff representative from each jurisdiction as appointed by the jurisdiction, as well as staff from C/CAG, SMCTA, Caltrans, and MTC. The RMTC will be the technical decision making group regarding all implementation details such as metering rate, the MOU, "before" and "after" monitoring locations, etc. There will be spillback detectors installed at the beginning of each on-ramp to monitor queuing.

Member Davis moved and Co-Chair Cullen seconded the motion to approve the ramp metering program as presented. Motion passed unanimously.

6. Recommendation on funding support for a project to interconnect and modify signals, upgrade controllers and other improvements on El Camino Real between Menlo Park and Millbrae.

Sandy Wong presented the recommendation on interconnect and modify signals, upgrade controllers on El Camino Real from Menlo Park to Millbrae. This project is initiated by Caltrans in the State Highway Operations and Protection Program (SHOPP). However, it's State policy that this type of project must be half (50%) funded by local jurisdictions.

Caltrans contacted the local cities along the El Camino Real and was informed by the cities that they are supportive of the project but will not have the funding available in the time frame of the project. As a result, Caltrans contacted C/CAG for financial support. Since this project is consistent with C/CAG's vision on intelligent transportation system (ITS), and it will install some of the needed infrastructure for ITS implementation, it is recommended that C/CAG will provide financial support to fund the local share. Walter Martone noted that the reason for the project ending at Millbrae is because signals are already interconnected north of Millbrae.

Member Bagdon stated that the recommendation should be modified to "C/CAG will fund the entire local share". Member Bagdon moved/Member Davis second the motion to approve this item with the above modification. Motion was passed unanimously.

7. Recommendations on the 2006 State Transportation Improvement Program (STIP) for San Mateo County.

C/CAG Executive Director Richard Napier presented the San Mateo County share of the Regional Transportation Improvement Program (RTIP) of the State Transportation Improvement Program (STIP). The 3rd Ave to Millbrae Auxiliary Lane Project remains the number one priority in San Mateo County. Most of the projects are being carried over from the 2004 STIP to the 2006 STIP. The 2006 also has some capacity to add new projects in the most outer year which is fiscal year 2010/11. The TAC accepted the recommendation as presented.

8. Review and approval of an incentive program for local jurisdictions to participate in the development and implementation of a transportation and land use plan for the El Camino Real.

Richard Napier presented the incentive program for transportation and land use planning for El Camino Real. C/CAG will provide up to \$50,000 matching grant to a jurisdiction that will conduct a planning study for El Camino Real as well as participating in a workshop to be facilitated by C/CAG's consultant. As to what planning study will qualify for the grant and whether or not previously conducted studies would meet the qualification, the answer was C/CAG will make the determination.

There was some confusion regarding this program and the Grand Boulevard. Richard Napier reassured the TAC that the two programs will be coordinated to ensure consistency.

Member Gonzalo pointed out that Caltrans should be listed as one of the agencies that will define the transportation aspect. Richard Napier noted the comment and stated that Caltrans is a key part of this program.

9. Recommendation to adopt Policy on Traffic Impact Analysis to determine impacts on the Congestion Management Program (CMP) Roadway Network resulting from roadway modifications, General Plan Updates, and land use development projects.

Sandy Wong presented the revised draft policy on Traffic Impact Analysis to determine impacts on the CMP roadway network resulting from roadway modifications, General Plan updates, and land use development projects. This item was presented at the August 2004 and April 2005 TAC meetings. Since the April 2005 meeting, the subcommittee has met and further revised the policy based on the request made at the April meeting.

TAC approved the draft policy as presented.

10. Member Reports.

Geoff Kline announced the October 27, 2005 Bicycle/Pedestrian Advisory Committee (BPAC) meeting will discuss the funding of a Regional Bicycle/Pedestrian Program. He also stated that project applications will receive bonus points if a DBE program is in place.

Neil Cullen announced that the County of San Mateo has been in communication with the Parks Commission regarding submitting bicycle and pedestrian improvement project applications for funding.

The meeting adjourned at 3:35 p.m.